



IPSWICH
KART CLUB INC
1958
HOME OF FUTURE CHAMPIONS

HANDBOOK



2024

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WELCOME

Hello!

On behalf of the Ipswich Kart Club, (IKC), I wish you a very warm welcome. We are really looking forward to your involvement in our Club.

We always aim to be helpful and approachable in assisting you in your karting journey, whether you are just starting out or looking to take your karting further. We pride ourselves on being a Club for all types of karting enthusiasts, from beginners through to competition drivers, and everything in between.

Our Club will support you in your karting experience by providing access to driving activities, karting instruction and social engagement within the karting community. We look forward to watching you enjoy your karting experience with our Club.

As a member of Ipswich Kart Club, we encourage you to follow your own journey within the sport, through our many different pathways, including participating, officiating, and volunteering. To assist you, we provide social karting practice sessions, club days, state and national events. We know you can find your karting obsession within our Club.

The Ipswich Kart Club handbook is designed to provide you with a brief overview of the club and general information to assist with your membership. It does not replace or override any Rules and Regulations that form part of your karting participation. Our sport is governed by specific Rules and Regulations to ensure the safety of our participants, so we have designed this handbook to be an easy “go-to-guide” in order to make the most of your transition to karting and our Club a lot simpler.

We want to grow opportunities for people to participate in the Club, on and off the track. Without the assistance of our members and community our Club would not exist, so if you are able to assist in any manner, please let one of our committee members know.

Stay connected on our Ipswich Kart Club website, Facebook, and Instagram pages, where you will be able to find club information, the latest news and updates on our great Club and members.

Once again welcome to Ipswich Kart Club, we hope this will be the beginning of a very long relationship with our Club.

Scott Cleveland
IKC President

OUR CLUB

Ipswich Kart Club is a voluntary not-for-profit organisation, which simply means that none of our Committee members are paid to fulfil their roles within the Club. To assist in sharing the workload, and to ensure our club remains viable for years to come, we ask all members contribute in some way towards the running of the Club.

Contributions can include becoming a committee member, supporting Club operations via officiating, maintenance of facilities, assisting as a volunteer with events, etc. We're sure that you will have a great time with like-minded people at our club when undertaking these roles.

Officials are a crucial component of karting, regardless of whether you are social karting, competing at club events or racing in state and national championships. We offer structured competition racing and recreational (social) karting activities. Both competition and recreational karting are supervised for your safety.



We encourage all parents/guardians and drivers to consider the officiating pathway to ensure we can continue to operate within national guidelines for karting. Junior Officials can start their officiating journey at 14 years old!

This is your club, and all help is appreciated. Please keep all shared facilities in a clean, tidy, and operational condition. If you see something that requires attention, please let us know so it can be assessed by the club committee. Ipswich Kart Club will communicate to members when a joint initiative is required to assist in the upkeep of our facilities. This is a great way of keeping our club in working order as well as giving you an opportunity to get to know your fellow club members better.

Club race days can be long, intensive days. We appreciate you may have to travel to get to our club and to other events, but we want to let you know the travel is worth it.

We are interested in receiving your feedback on the club and club operations, so stay updated for information regarding our club meetings and AGM's which are notified on our social media platforms.

CORE VALUES

Ipswich Kart Club has 5 Core Values (**Fun, Integrity, Respect, Excellence and Sportsmanship**) at the heart of our cultural alignment. These 5 core values are critical to ensure Ipswich Kart Club and all its members, officials and volunteers are part of the "best karting experience" Please understand and appreciate how all of us as members of Ipswich Kart Club should practice and support these core values.

WHERE TO GO AND WHAT TO DO THE FIRST TIME AT THE CLUB

Ipswich Kart Club is located at 56 Champions Way, Willowbank, Queensland, Australia.



We know starting a new sport or joining a new club can be daunting as well as exciting all at the same time. If you are not familiar with any other club members and would like a little support on your first visits to the club then please come to see the Track Administrator/Karting Activity Controller at the Outgrid Hut.

If your first day at the club is a general practice day you will find every practice session has a Karting Activity Controller, so we recommend letting them know it is your first time at the track so they can help you settle in. If they are busy, they will make sure there is someone else to help make you feel comfortable with your kart and the facilities.

OUR TRACK

For your safety and the safety of other members **NO** participants may utilise the track at any time without a minimum of a Karting Activity Controller in attendance. You must have a current membership with a Karting Australia affiliated club, and have a Karting Australia licence, to be covered under Karting Australia's insurance, and more importantly to keep everyone safe.

Our track offers great driver challenges, awesome spectator viewing as well as a safe learning experience for our beginner licenced drivers.

Our track offers multiple configurations and direction of racing, with a maximum grid/track capacity of 40.

TRACK USERS GUIDELINES

On General Practice days the main entry gate will be opened by our Karting Activity Controller, 30 minutes before General Practice is due to start. The Karting Activity Controller will advise over the Public Announcement system when the track is open for General Practice.

For Cadet and Junior Parents, we do encourage you to be on the infield of the race track whilst your children are practising or competing, to act as observers and assistants if any child needs help to get a kart off the track, etc. In this role you are deemed an “Authorised Person” and please ensure you have an **Orange** Hi Vis Safety Vest on before you leave the out grid.

It is your responsibility to have your own **Orange** Hi Vis Safety Vest, as the club does not provide Hi Vis Safety Vests.

It is an offence to wear a Karting Australia Officials Vest, Refer General Rules, Chapter 8, Rule 5 m) (i) unless you are an official of the event.



Please be aware that you should not cross a live track, so Parents need to ensure they are spread out around the track to effectively cover all areas and position yourself behind a protective barrier. Ipswich Kart Club has designated “Orange Zones” clearly marked, on the infield and this is where parents should position themselves to ensure their own maximum protection.

The Ipswich Kart Club facility has multiple track configurations and safety cones are used to define which configuration is being used. Only the Karting Activity Controller or Event Officials are permitted to move any safety cones.

At General Practice, Ipswich Kart Club runs a Red/Green Light system. This is a timed system which has an 8 minute Green Light cycle, followed by a 2 minute Red Light cycle. Drivers on track are required to leave the track and enter the InGrid via the Breakdown Lane, as soon as practical once the Red Light comes on.

For the safety of all participants, when drivers are entering the track proper, you must enter the track via the OutGrid area, ensuring you move onto the track during a zero or low traffic situation or as advised by the Karting Activity Controller.

When exiting the OutGrid, it is a very short distance to the track and the racing line exiting Turn 2 (Clockwise Direction) so a Green “Baulk Line” is located on the outside of Turn 2. No karts are to be pushed beyond this Green Baulk Line when being push started and drivers should not proceed beyond this line if their kart is not starting properly.

If a kart suffers a mechanical breakdown, it is the responsibility of the driver to immediately ensure the kart is positioned off the racetrack and into a safer position on the grass, as far off the track edge as possible.

The designated “Breakdown Lane” is the only part of the track where a kart can be intentionally stopped, to provide instructions to a driver or attend to a mechanical issue with the kart.

If a recovery of a kart is required during a track session, then please go to the Karting Activity Controller, who will advise you when you can enter the track area to recover the kart and will issue instructions as to what gate to exit from, etc.

We remind everyone, that as an “Authorised Person” you are out there to act as observers and assistants, so remain vigilant at all times. Taking photographs or videoing whilst acting as an “Authorised Person” is not appropriate, as you will not be fully aware of your surroundings and not providing the relevant attention to observing those on track.



Refuelling or oiling chains on the track or within the grid areas is strictly prohibited.

The Grid Areas are not to be used for pitting on Private Track Hire, General Practice or Driver Trainer Thursdays.

Enclosed footwear is required to be worn whilst in the Grid Areas or on the track infield.

On General Practice days, the last session on track will conclude 30 minutes before the facility is closed for the day and the main entry gate is closed.

OUR CLUB FACILITIES & SERVICES

Our club is your club, and we want you to feel as comfortable as possible when attending our facilities, which include our racetrack and associated grid areas, toilet amenities, first aid room and other infrastructure.

PARKING

Parking is available on site. Please ensure your vehicle does not obscure or create a hazard for other vehicles or pedestrians wishing to access the facility. On race days, no cars are to be parked in the Pit/Paddock areas, with the exception of Officials and Volunteers in the designated Officials Parking Area.

ACCESS

Access to our track is available for Private Track Hire, General Practice and Driver Trainer Thursdays. All General Practice is booked through the Karting Operations and Management Portal (KOMP), whilst Private Track Hire is booked directly with the club Vice President at vicepresident@ipswichkartclub.org.au Driver Trainer Thursday tickets are purchased through the IKC website at <https://www.ipswichkartclub.org.au/practice-and-track-hire/>

PIT/PADDOCK

The Pit/Paddock is where you work on your kart between races. Our club has a dedicated Pit/Paddock for the use of members. Please use bins provided to keep this area clear of debris. All vehicles must observe the 5km/h speed limit.

Please note that any activities including BBQ's, open fires, smoking, consumption of alcohol and illegal drugs is prohibited in this area.

No mini bikes, scooters, roller blades, skateboards, remote control cars, etc are permitted in the Pit/Paddock area whilst karting activity is taking place. This includes on General Practice days and during Private Track Hire.

It is an offence to move a trolley carrying a kart, while the engine of the kart is running. Refer General Rules, Chapter 4, Rule 20.

Ipswich Kart Club offer Reserved Pit Allocation for Club Championship Rounds, so you can apply for and pay for a permanent pit area. These are all the marked pits around the perimeter fence, so please do not turn up on a race day and set yourself up in these allocated pit areas unless you have applied for and paid for one of these. The large area in the middle of the pit complex is predominately open to anyone to set up in, although some of this area may be marked off for use by some of the large race teams or kart shops. At General Practice there are no Reserved Pit Allocations in use.

NEW MEMBERS PIT ZONE

For new members having their first race meeting at Ipswich, the club has created a New Members Pit Zone at a convenient location nearby the Out Grid. This is set up to accommodate new members who would appreciate a bit of assistance during the race day and will be monitored by a club committee member who will be available to assist with any requirements whereby the new member may not have tools, resources, etc. We encourage competitors racing for the first time at IKC to utilise the New Members Pit Zone and the support available.

CAMPING

Camping is permitted at Ipswich Kart Club on race weekends and around General Practice days. Ipswich Kart Club **does not** charge any camping fees and the toilet and shower facilities would be available for use. On some race weekends, there may be allocated camping areas set up, to assist in maximising space available in the Pit/Paddock area for competitors.

SECURITY CAMERAS

Ipswich Kart Club has 24 Hour Security Cameras positioned around the facility, overlooking the main access gate, grid areas and the Pit/Paddock area.

NO DUMPING OF TYRES OR FUEL

In accordance with the Ipswich Kart Club Environmental Management Plan, it is the responsibility of every participant to take their used tyres from the facility. There is no dumping of tyres at the facility, in bins, etc. Ipswich Kart Club will take appropriate action against any user who leaves tyres at the facility.

It is illegal to dump fuel or leave fuel drums at the facility. If you have unused fuel to dispose of at the end of General Practice or a race day, then please decant it to a carry vessel and take it away from the facility.

NOTICEBOARD

Important club messages for members will be posted on the club notice boards which are located at the Practice Hut and outside the Race Secretary Office. It is important to always check the notice boards before undertaking any activity to ensure members are up to date with any club, state association or Karting Australia requirements. Copies of any current regulations governing track activities including General Practice sessions will be posted on the noticeboard.

KARTING ACTIVITY/PRIVATE PRACTICE

Any non-competitive activity organised under a Karting Australia Organising Permit must be supervised by a Level 5 Karting Activity Controller (KAC) or Level 4 or higher Official. This is a compulsory requirement to ensure the club and members are covered by Karting Australia's insurance policy. These types of activities include General Practice, Driver Training Thursdays and Private Track Hire.

The Karting Activity Controller or Officials must:

Complete the Organised Social Karting Activity Track Check List by [CLICKING HERE](https://www.karting.net.au/administration/forms) (link: <https://www.karting.net.au/administration/forms>) prior to commencing the activity.

CLUB CHAMPIONSHIP ROUNDS

Ipswich Kart Club Championship Rounds are designed to provide all members an opportunity to compete in race situations in familiar, supportive, and appropriate class levels. We want you to race as much as you can at a club level until you feel ready to compete at some of the regional events. As you become more experienced with your karting there are other opportunities to race at state and national events. No matter how experienced you are we always want you to be involved in our club days as a competitor, official or volunteer.

A calendar of club events can be found here <https://www.ipswichkartclub.org.au/upcoming-events/>

CLUB CHAMPIONSHIP TROPHIES/AWARDS

We told you club events are important to us. So, even though we believe every member is a winner at our club, we still like to acknowledge those Club Members who have excelled at our club events.

Club day results are used to determine the overall Club Championship Points at the conclusion of the karting season. You must be a club member to qualify for this award.

Trophies and awards are presented for each club round and overall championship trophies and awards are presented at the end of year presentation dinner.

SOCIAL

Our club is not just about karting, we have just as much fun off the track as we do on it! Keep an eye out for our social events held throughout the year which range from after event BBQ's, Working Bees and other social activities.

If you are interested in assisting with organising any of our social events or have any ideas of new social events, let us know as we always welcome any volunteering assistance on or off the track.

ALCOHOL

Our club is governed by Responsible Serving of Alcohol (RSA) regulations, therefore consumption of alcohol by minors is not permitted at any time.

No alcohol is to be consumed in the grid or track areas at any time, nor at any general practice sessions. To ensure the safety of our members, Ipswich Kart Club has access to a breath analyser and will reserve the right to breath test any drivers, participants, or pit crew at any time.

As we are a family club and in accordance with our clubs Good Sports Accreditation, it is preferred by the Ipswich Kart Club committee that any activities involving alcohol are not commenced until the completion of the last event on race days.

FOOD AND BEVERAGE VENDORS

Ipswich Kart Club offers a variety of food vendors on race days. On these race days there will be a variety of food options available, both hot and cold food, hot and cold drinks, etc.

UNDERAGE DRIVING

Any vehicles on Ipswich Kart Club property must be operated by a licensed motor vehicle driver. All Learners must be accompanied by a fully licensed driver.

TOILET AMENITIES

You will find both female and male toilet and shower facilities on site. The facility has two separate toilet and shower blocks, one of which does have all abilities access. These amenities are regularly cleaned and maintained. Please let a committee member know if any areas of these amenities need attention or maintenance.

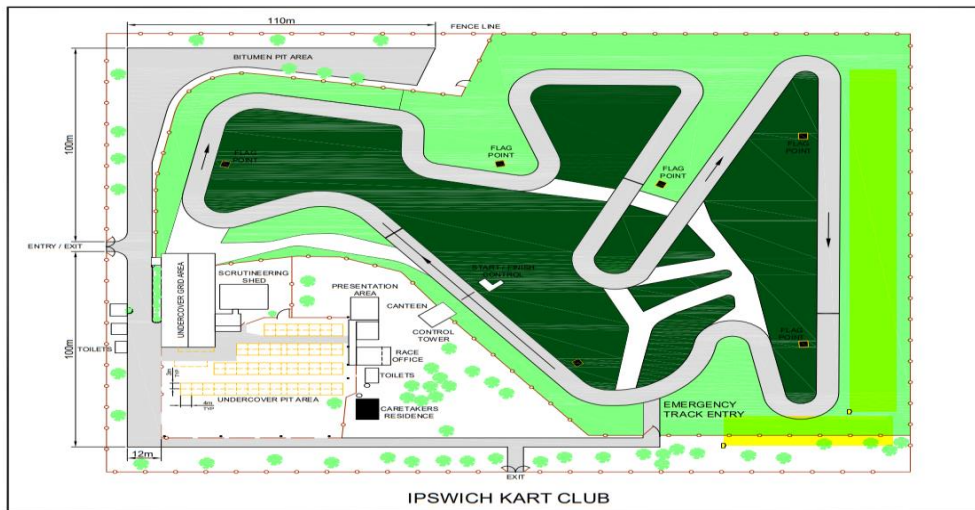
Please be mindful that both children and adults are utilising these amenities throughout the day, so please be respectful and provide appropriate supervision where necessary.

ANIMALS

For the safety of our participants and spectators, animals (with the exception of service dogs) are not allowed on site.

FACILITY MAP

For your convenience we have included a map of our facility to assist you in getting around.



COMMUNICATION PLATFORMS

We want to be able to talk to you, we want you to talk with us and we want you to share how great karting can be with all your friends and family. We have several communication platforms that you can join, follow, or view. We want you to like and follow us, share, and tag our club and karting in general relevant posts.

We want to see you and hear you but remember we need to respect our karting community so don't say or post anything that may be offensive to anyone in the club or karting.

Our social media platforms are:



<https://www.facebook.com/groups/ipswichkartclub/>



[#homeoffuturechampions](https://www.instagram.com/homeoffuturechampions)



<https://www.youtube.com/@ipswichkartclub107>

VOLUNTEERING

As we mentioned we cannot run our club without your help....

We know everyone's circumstances are different with work, family and competing activities/sports in today's world. We do not want to add extra stress to busy lives, but we want you to know any help you can provide to our club will always be appreciated. We have plenty of roles, jobs, activities, or tasks that can fit the time you have to make our club a welcoming, organised, and safe space for our members and families.

We welcome all help, of any scope or size, and we have no doubt that we can find a job or task to fit your capability and availability. Many hands make light work in running our club so please contact any of our committee members to express your interest.



WORKING WITH CHILDREN CHECKS

To be a volunteer within our sport, or any sport, you MUST have a Working with Children Check approved, in your State or Territory, if you are likely to come into contact with children. Good news is, as a volunteer it is FREE to apply.

In most cases we need you to get this card before you start volunteering, so it's a great idea to get in early and then let us know your card details when you receive it. Just search online for "Working with Children Card in Queensland" or contact our Vice President at vicepresident@ipswichkartclub.org.au

Don't forget to let us know you are interested in assisting us, even before you get your card. We want to make volunteering as easy as possible for you, so this way we can start getting you ready with any information that can help you upskill or transition into a volunteering role for our club.

OFFICIATING

Officiating covers so many different roles, some take less time to learn while others are a little more comprehensive. Regardless of the role, we all need to be aware we cannot run our sport without club members been upskilled into these positions. **No Officials, No Karting, No Racing.**

To assist in the resourcing and training of officials, we have access to the [KA Officials Academy](https://www.karting.net.au/administration/officials) at <https://www.karting.net.au/administration/officials>) and we

encourage you to register and commence any of the officiating courses that may interest you. The first step on the officiating pathway is the role of Level 5 - Karting Activity Controller (KAC) where you can be accredited to officiate non- competitive activities under an organised permit. Find out more about what you need to do to become a KAC by reviewing the Karting Activity (Recreational) Controller Policy – (click [here](#) to download or go to <https://www.karting.net.au/administration/by-laws-policies>.

If you want to start learning how to officiate race events as well as KAC at a club level, then you can go straight to the Level 4 – Official training.

We are always on the lookout for more people to help in our officiating roles so once your online training is complete, please let us know at the club by contacting acesecretary@ipswichkartclub.org.au and we will arrange for you to be rostered on or to shadow an Official to gain some practical experience as an Official at our club.

We want you to feel confident and supported in your role, we will do our best to work with you to make that happen.

The more people in our club we can upskill in different roles, will allow us to be more flexible with our Officials and volunteers to suit availability, rather than rely on the same few people who continue to give their time.

COMMITTEE

As mentioned, our club is run by volunteers, both on and off the track. Legally our club must be run by a management committee in accordance with our club rules. Just like Officials, we have webinar training available, to be done at your convenience, to assist people in understanding the roles and responsibilities of a Committee Member or to learn new skills.

Even if you do not believe you have time to take on a complete role but have an interest in other areas of the club like social media, fundraising, grants, facility development etc please let us know. We can always see what tasks we may have on hand or upcoming that your help would be greatly appreciated with. If this space interests you, please contact president@ipswichkartclub.org.au



OTHER ROLES

If we have not mentioned a role that may interest you or you have some expertise in certain areas that may assist the club, we want to hear from you. Please contact president@ipswichkartclub.org.au so we can arrange a time to chat. We'd love to hear from you about how you might be able to make our club an even better place to be part of.

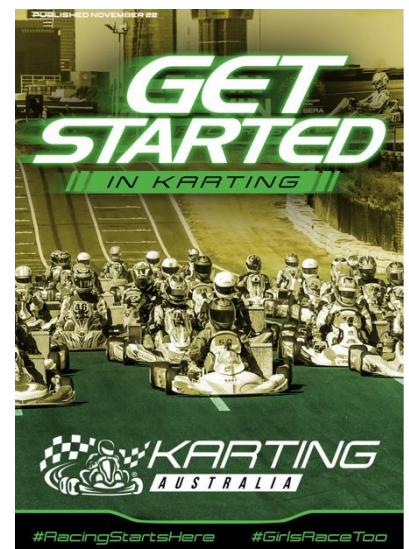


GET STARTED IN KARTING

When you first start out in karting, we understand the rules that govern our sport can be a little over-whelming. To help explain these rules, in an easy-to-follow format aimed at Cadet and Junior drivers, we suggest click to read [Karting Australia - Get Started in Karting Information Booklet](#) or alternatively check it out on the Karting Australia website .

Please note this is an unofficial guide and does not carry any regulatory powers. Although, this guide will run you through information about race starts, formation procedures and lots more to help make your entry into racing a little easier. Just remember all your racing rules are found at [Karting Australia - Rules](#).

We have outlined a few points below to help you but remember, we will always have people at the club happy to help you settle into the karting community who can also guide you on what needs to be done. Just ask us!



DRIVERS BRIEFING

You will get used to every competition having a driver briefing with the Senior Officials at the start of each day. This is very important as the Race Officials explain the rules of racing and track conditions and/or any changes to the rules for that event.

It is important that drivers and a parent or guardian (if the driver is under 18 years it is mandatory) attend this briefing together.



AUSTRALIAN KARTING MANUAL

For the safety of our members Karting is governed by a strict set of rules to protect not only drivers and their karts but also the integrity of our competitions.

To make this easier, all karting competitions and activities are governed by the same set of rules – the [National Competition Rules \(NCR\)](#). These rules can be found on the Karting Australia (KA) website and are reviewed and updated annually by KA. Additional rules for any club and/or state competitions can be included in State and Supplementary Regulations which are published and displayed at the club, usually on the State and club website and noticeboards.

KART RACING NUMBERS

Every kart requires a racing number for competitions and for social karting. Numbers are registered for competitions at the time of submitting your race entry, and no duplicate numbers can be entered. Check plate and number colours and dimensions with your club on available numbers to race at club meets. Race numbers can be purchased from kart suppliers.

You must also list your number when registering your entry. If someone has the same race number as you, the first person to register for the event with that number will be entitled to race with that number. [*Competition Rules, Chapter 1, Rule 11*].

SUPPLEMENTARY REGULATIONS

The Supplementary Regulations for each race meeting are available to view on the Karting Queensland website. The Supp Regs outline the basic guidelines for a race meeting and should always be read and understood by every entrant. By entering a race meeting, you have agreed to comply to the supplementary regulations of the event and the rules and regulations the event is conducted under.

ONLINE ENTRIES

Entries submitted online will need to be completed by 11.59pm or 10.59pm during Eastern States Daylight Time, on the Wednesday evening before the race day, as advised in the Supplementary Regulations.

Log on to your driver information via the Karting Australia Licencing and Events Portal or App

Select the Event from the Event Calendar

Enter the required details to complete your Event Entry

SCRUTINEERING

If you are on P Plates, i.e. an E or D Grade Licence holder, at Ipswich Kart Club you will be required to complete a physical scrutineering of your kart and all safety equipment. This is in addition to the online scrutineering form completed when entering a race meeting.

On race day, take your kart and equipment to the Scrutineering Area at the advised time in the Supp Regs and wait in line to be scrutineered.

TRANSPONDERS

Once you start racing, you will require a Transponder to be fitted to your kart to ensure the timing system records your race times and position, etc. If you do not have a Transponder, these can be hired from the club, but there are very limited numbers. If you need a Transponder for a race meeting, you can request one by email at ikcadmin@ipswichkartclub.org.au

You will need to pre arrange this with the club, prior to 6.00pm on the Wednesday before a race meeting, as a Transponder Number will be required to complete an entry on the Karting Australia KOMP (Karting Operations Management Portal)

Once a Transponder Hire has been requested and you will have received an email confirmation from Ipswich Kart Club, you will collect and pay for the Transponder at the Race Admin office prior to 7.00am on race morning.

The club Transponders do not come with a mounting bracket, but the club also has these available for purchase.

CONTROL FUEL

At IKC there is a Control Fuel to be used at race meetings. The details for the location of the Service Station where the fuel is to be sourced, will be advised in the Supplementary Regulations. Fuel should be purchased after the Thursday night prior to the race meeting and please ensure you keep your receipt in case you may be subject to random fuel tests during the race meeting.

PROTECTIVE CLOTHING

We want your karting experience to be as safe as possible and that includes wearing the correct protective race gear. Sometimes, you can be in a hurry to get on track, but it is always important to make sure your race gear is worn correctly and secured to keep you safe.

Each driver must at all times while driving a kart on a track wear apparel in accordance with the rules. *[see Technical Rules, Chapter 7, Section 1]*.

Most kart shops will also offer a range of safety gear such as full-face helmets, race suits, racing boots, gloves, and other safety gear such as padded rib vests and neck braces. Cadet and Junior classed must wear rib and neck safety protection.

As well as kart shops, motorsport racewear shops carry ranges of karting gear and even motorcycle shops can be good for items like helmets and wet weather driving gear.



SAFETY REQUIREMENTS



Full face helmet.



One piece driving suit**



Gloves that resist abrasion and provide full finger protection.



Racing Boots.



Long hair must be securely retained either with a hair net, hood, balaclava or driving suit at all times.



All children must wear a rib protector.



It is highly recommended that all children wear a neck brace.



**** Note:** Due to material safety specifications, driving suits designed for race car competitions are NOT suitable for kart racing.

LICENCING AND LICENCE CATEGORIES

To drive a kart on a track or participate in a competition, you must hold a current digital driver's licence issued by Karting Australia in accordance with the NCR. This licence will be used for identification, recording, entry, and confirmation of entry at all meetings.

All Drivers Licences are divided into four (4) different age group categories, with an extended optional transition time between categories:

- Cadet 9 Licence: 6 to 9 years old. Please note drivers must be 7 years old to compete in a race meeting.
- Cadet 12 Licence: 9 to 12 years old
- Junior Licence: 12 to 15 years old
- Senior Licence: Minimum 15 years

Licence classes A, B, C, D are based on the experience of the driver for different classes. As per our rules new Drivers over the age of fifteen (15) years ('Senior') are not permitted to drive a kart with an engine that is more powerful than 125cc - Restricted or 4 Stroke kart.

E Grade licences are issued for six (6) years and up for social and recreational karting only.

HOW TO APPLY

If you have not applied for or need to renew your licence these can be done through karting.net.au or through your karting app. Both options will give you access to applications and renewals and if you need any assistance our State Administrator's are available to help you through the process on 1300 30 KART(5278). Anyone under the age of eighteen (18) years old must also provide a copy of their birth certificate. Just remember anyone applying for a licence must be a financial member of a Karting Australia Affiliated Club and must remain so for the duration of the licence.

LICENCE AND MEMBERSHIP FEES FOR 2024

New Competition Licence	\$336.00
Renewal of Competition Licence	\$323.00
Late Renewal of Competition Licence	\$333.00
Practice (E Grade) Licence	\$190.00
8 Day Licence (1 Per year)	\$100.00
KA Participants Licence	Free
Karting Activity Controller	\$25.00
Ipswich Kart Club Senior Membership	\$135.00
Ipswich Kart Club Junior Membership	\$125.00
Ipswich Kart Club Family Membership	\$250.00

OBSERVED DRIVING SESSION (ODS) & INDUCTION AND TRAINING PROCESS (ITP)

Drivers who have been practising and feel ready to enter their first race meeting, will be required to successfully complete the Karting Australia Observed Driving Session (ODS) and the Ipswich Kart Club Induction and Training Process (ITP) The Ipswich Kart Club ODS & ITP Policy can be viewed on the IKC website at,

https://ipswichkartclub.org.au/site_files/5513/upload_files/IKC%20Policy%20IKCP03%20ODS%20ITP.pdf?dl=1

The Observed Driving Session can be arranged with our Driver Development Officer Russell Innes directly on 0402 584 486.

The ODS's are conducted at General Practice on Fridays, Saturdays (on non race weekends), Sundays or on Wednesday evenings and will comprise of a short discussion on flag/light procedures, formation lap and race start procedures, full course yellow and red flag procedures, etc, etc, plus an on-track evaluation.

IKC set a minimum consistent lap time to be achieved before allowing any licence holder to pass the ODS. This minimum consistent lap time varies from class to class of course and should be discussed with our Driver Development Officer.

In addition to successful completion of the ODS, Ipswich Kart Club requires new drivers to complete a Club ITP which will require volunteering at one (1) race meeting before being eligible to compete. For Juniors and Cadets, this volunteering can be completed by their parent or guardian Participant Licence holder.

CADET DRIVER CERTIFICATIONS

Cadet drivers (6 – 12 years old) are required by Karting Australia to complete 8 x Social Karting Activity sessions and have these 8 sessions logged in KOMP, before they can request to complete the ODS (Observed Driving Session)

PARTICIPANTS LICENCE

If a driver is under the age of eighteen (18) years old, they must be entered into a competition by their legal guardian - who must be the holder of either a Participants Licence or be over eighteen (18) years old and the holder of a Seniors Competition Licence.

Participant Licences are FREE and can be applied for or renewed in the same way as a driver's licence. Just elect for the "Applying for Participant's Licence" and follow the prompts.

All Participant's Licences expire on December 31 each year. It is important to note that for minors (under the age of 18 years old) the legal guardian (Participant Licence Holder) must be in attendance at the race meeting at all times with the driver.

“P” PLATES



Holders of an 8-Day, D or E licence (including those with specific conditions applied) must display a “P” plate in a location adjacent to their competition number at all times whilst they are on a track. A “P” plate must be used by drivers until they have qualified to be upgraded to the next level of licence. All “P” plates must resemble a “P” plate used by state or territory civil road authorities which can be purchased at auto stores, service stations etc. [see *Competition Rules, Chapter 1, Rule 11, Section H **AND** Chapter 4, Rule 14*].

LICENCE CERTIFICATIONS

If you are a D Grade (P Plate) Licence Holder and you want to get the required 4 certifications to then advance to a C Grade Licence, you will need to select this on your online entry every time you enter a race meeting. If the D to C Certification is not indicated on the Karting Australia Licence and Entry system (KOMP), then you will not appear on the Certification List for the race meeting and the Stewards will not review your performance on the day to confirm a Certification. You will need to have 4 successful certifications across 4 race meetings, to then be able to apply online for upgrade to a C Grade Licence.



RACING LICENCE PATHWAY

HOW DO I "UPGRADE" MY RACING LICENCE?

"D" GRADE LICENCE

Receive 4 endorsements over a minimum of 4 meetings. **P**

Race Stewards will review and grant endorsements at the end of each race meeting. In order to receive an endorsement you must have the following:

- Requested endorsement PRIOR to race start by clicking the Endorsement Request on your race entry.
- Completed 75% of a race laps.
- Not received any warnings or penalties.

Upon completing the above you are required to request an upgrade on the licencing system

"C" GRADE LICENCE

Receive 6 endorsements over a minimum of 6 meetings.

Race Stewards will review and grant endorsements at the end of each race meeting. In order to receive an endorsement you must have the following:

- Requested endorsement PRIOR to race start by clicking the Endorsement Request on your race entry.
- Completed 75% of a race laps.
- Not received any warnings or penalties.

Upon completing the above you are required to request an upgrade on the licencing system

"B" GRADE LICENCE

Automatic upgrade from "B" to "A" Licence when:

You finish in the top 5 at a National Championship or National Series.

OR

You finish in the top 3 in a State Championship in the Junior or Senior Classes.

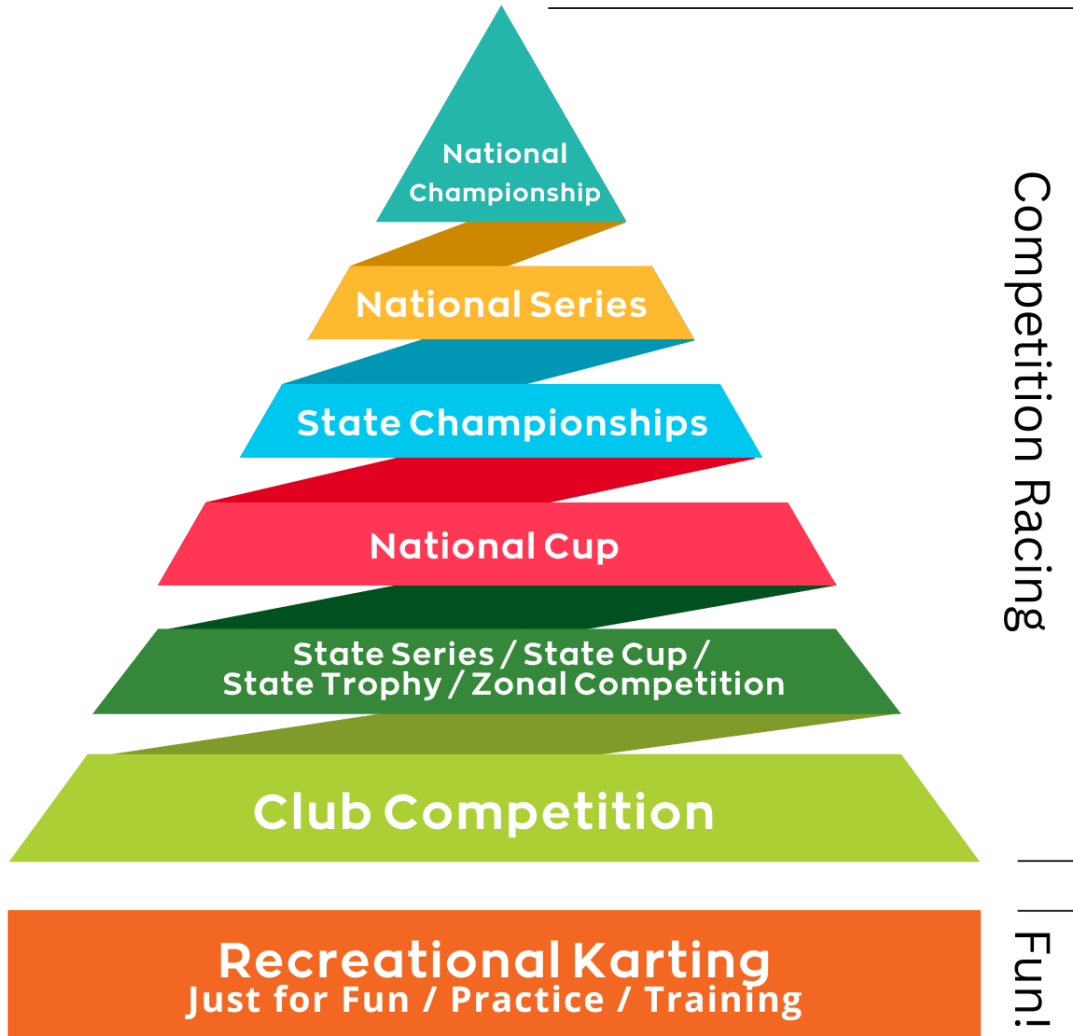
Upon completing the above you are required to request an upgrade on the licencing system

"A" GRADE LICENCE

NOTE: A comprehensive list of all licence rules and regulations can be found in the National Competition Rules manual and can be found on the Karting Australia website.

Karting

Racing and Recreation



RESPECT KARTING

It is important to our sport that we treat our entire community with RESPECT.

What does this mean for you?

It means you should treat others the same way you like to be treated – with kindness, honesty, sportsmanship, and fairness. We expect all members of our community to communicate in a quiet and calm manner. This may be difficult at times (especially in the heat of a race situation), but it should be noted that we will **NOT** tolerate any form of abuse towards our officials, drivers, parents, club volunteers or spectators.

All our members should abide by the Karting Pledge:



The graphic features a green background with a black circle on the left containing a white icon of two people in karting gear. To the right, the words 'KARTING PLEDGE' are written in large, white, bold, sans-serif capital letters. Below this, a yellow background contains a quote in black, italicized text.

**KARTING
PLEDGE**

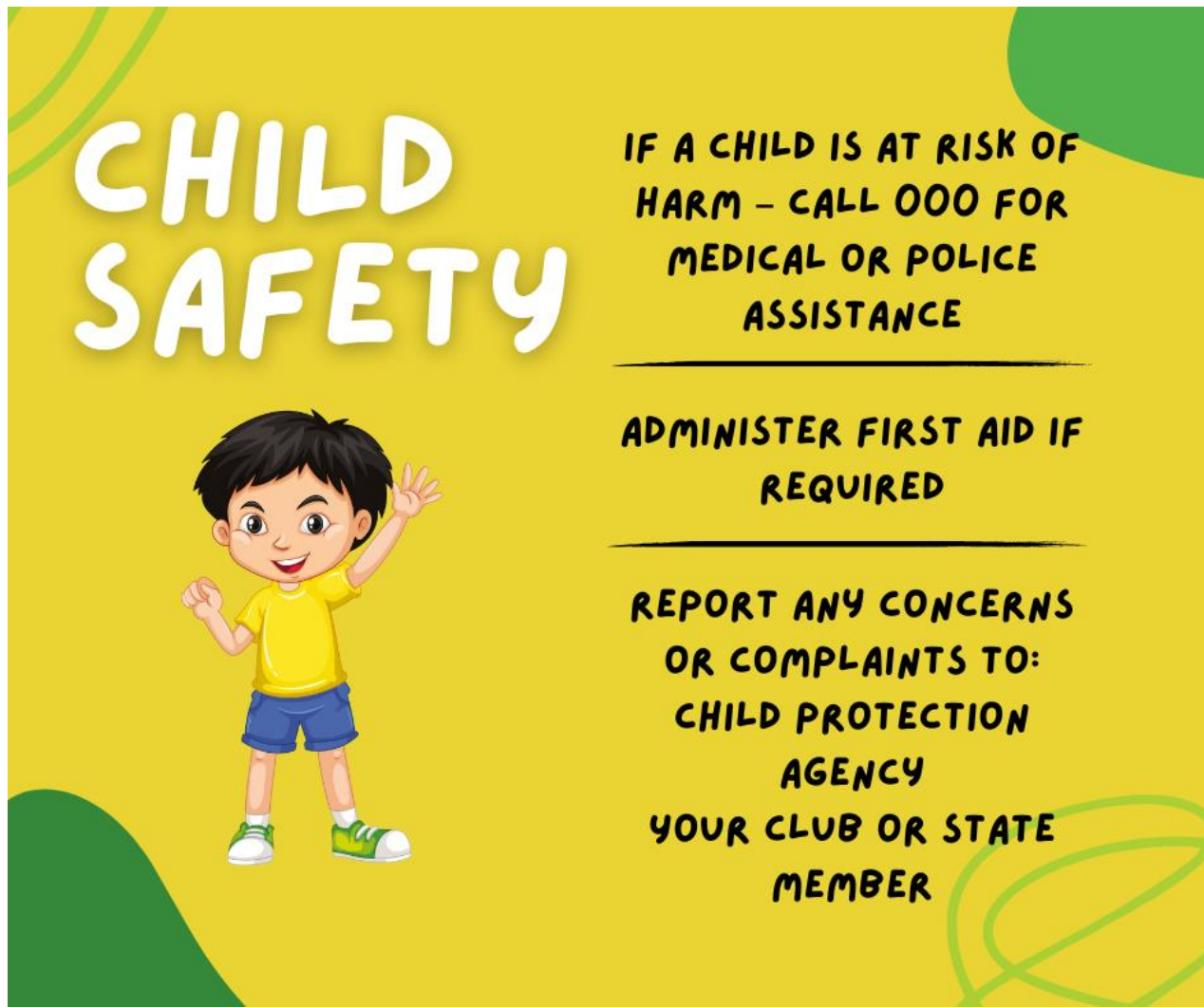
*“On behalf of the Australian Karting Community,
we call out behaviour that undermines our
commitment to drive a culture of RESPECT FOR
KARTING and ALL WHO PARTICIPATE IN OUR SPORT.
We will not tolerate abuse directed towards
Drivers, Teams, Officials, Administrators or
Volunteer, so that we can create a safe
community, free of bad behaviour, where people
want to participate and where FUN is
paramount.”*

This also means if you witness, or experience behaviour you feel makes you uncomfortable or seems to go against our pledge of respect then we want to know about it. Please report any issues to any of our Club Committee.

CHILD SAFETY

Our club has a zero-tolerance policy around child abuse and neglect in any form. We are committed to keeping children safe on and off the track. So, we need your help to do this!

As a valued member of our karting community, you play a crucial role in protecting children in our sport. Legally you **MUST** know what you should do if you come across, suspect, or basically feel uncomfortable with a situation a child may be in or may potentially become involved in. This includes:

A yellow poster with green accents. On the left, the words "CHILD SAFETY" are written in large, white, bold, sans-serif capital letters. Below the text is a cartoon illustration of a young boy with black hair, wearing a yellow t-shirt, blue shorts, and green sneakers, waving with his right hand. On the right side of the poster, there are three lines of text in black, bold, sans-serif capital letters, separated by horizontal lines. The first line reads "IF A CHILD IS AT RISK OF HARM - CALL 000 FOR MEDICAL OR POLICE ASSISTANCE". The second line reads "ADMINISTER FIRST AID IF REQUIRED". The third line reads "REPORT ANY CONCERNS OR COMPLAINTS TO: CHILD PROTECTION AGENCY YOUR CLUB OR STATE MEMBER".

CHILD SAFETY

IF A CHILD IS AT RISK OF HARM - CALL 000 FOR MEDICAL OR POLICE ASSISTANCE

ADMINISTER FIRST AID IF REQUIRED

**REPORT ANY CONCERNS OR COMPLAINTS TO:
CHILD PROTECTION AGENCY
YOUR CLUB OR STATE MEMBER**

A more detailed policy in dealing with children can be found on the [KA website](#) or you can contact our club Member Protection Information Officer (MPIO) on Mobile 0438 212 928 or email mpio@ipswichkartclub.org.au

Finally, because we want our club to be child safe, we would like you to read through the safe and unsafe behaviours in karting with your child/ren.



Safe Behaviours

Safe and Unsafe Behaviours in Karting

What Can I Expect of Adults at Karting?

You should always feel safe and welcome when you are at a karting club, event, or practice. We want you to be safe, feel safe and drive safe.

All adults are expected to help make this happen by making sure their behaviour is safe and appropriate and makes you feel like you want to keep coming back to karting and your club.

To help you understand what good and bad behaviours look like, so you can tell someone if you need to, there is a list below to give you a guide. Remember if it makes you feel uncomfortable tell a trusted adult in your club.

Safe Behaviours

Contact: Physical touch is not usually needed in karting. If it happens it should be in front of other people and WITH your consent, such as a pat on your back or high five to celebrate a good drive.

Communication: Guidance on your driving that is positive, helpful, and not based on you as a person.

Adults should be calm and kind and use words you easily understand.

Online communication should always include your parents or guardian.

Boundaries: When an adult has safe, good boundaries it means they:

- make sure you understand their role
- act friendly, but not a friend
- treat everyone the same
- follow the rules with taking photos of you
- always behave appropriately around you and other young people that they are in contact with

Unsafe Behaviours

Contact: Any touch you do not consent to, or makes you feel uncomfortable.

Any touch that, seems sexual, involves your private parts, or embarrasses you.

Any touch that happens in a private place like a trailer or a car.

Communication: Any language or communication that makes you feel unsafe, worried, scared, or embarrassed.

Any comment online or in person that is sexual or private.

Any contact outside of karting activities (like late at night), via private chat, platforms (like socials or texting), is excessive or is about personal stuff and nothing to do with karting.

Boundaries: When an adult has unsafe, or poor boundaries it means they:

- favour or single you out
- accept or give gifts to you or your family
- contact you outside of karting activities, including through social media





Safe Behaviours

Safe and Unsafe Behaviours in Karting

Safe Behaviours

Supervision: Adults who are responsible for supervising you in karting should:

- always know where you are always
- give you privacy to use the bathroom, but make sure you are safe
- wait with you at the club in an open space if there is not a responsible parent or adult around or if they are doing another job at the club

Environment: A safe environment for children at karting is:

- having a space where children from different backgrounds can be comfortable while they are there
- bathrooms appropriate for everyone
- online spaces where communication is open, and includes a parent or guardian



Unsafe Behaviours

Supervision: Adults who are responsible for supervising you in karting should not:

- be distracted by their phones or other people
- let young children use a bathroom without making sure there is no risk first
- leave you alone, if a responsible parent or adult is not around or doing another job in the club

Environment: An unsafe environment for children at karting is:

- a place where children who have disabilities can not get around easily.
- where children from different backgrounds feel left out
- bathrooms where there is no privacy
- events or activities where you are punished, humiliated, or made to feel uncomfortable
- online spaces where communication is one to one, and used to show inappropriate material not related to karting

Say Something

If you have worries about your safety or the safety of someone else at karting, or have heard or seen something that makes you feel uncomfortable... it is important you say something.

Speak to a parent, carer, family member or trusted adult like a club member, another driver or official.

Write down your worries and give them to someone at your club driver or official.

REMEMBER WE WANT ALL CHILDREN TO BE SAFE, FEEL SAFE, DRIVE SAFE

For any safeguarding children contact your club or email integrityunit@karting.net.au
 Contact Kids Helpline on **1800 55 1800** (it's free) or www.kidshelpline.com.au
 If anyone is in immediate danger contact the Police on 000



BE SAFE - FEEL SAFE - DRIVE SAFE

2024 COMMITTEE CONTACT INFORMATION

IKC 2024 Committee Contact List

Name	Position	Email Address	Phone Number
Scott Cleveland	President / SKC Co Delegate	president@ipswichkartclub.org.au	0434 028 449
Kalie Sampson	Vice President Private Hire Bookings	vicepresident@ipswichkartclub.org.au	0412 744 450
Pete Sattler	Jnr Vice President SKC Delegate Sponsorship	jnrvicepresident@ipswichkartclub.org.au	0423 392 219
Jody Zaal	Secretary Race Secretary Club MPIO	secretary@ipswichkartclub.org.au	0438 212 928
Jumpei Morita	Treasurer	treasurer@ipswichkartclub.org.au	0400 998 398
Russell Innes	Junior Development Officer Track Administrator	jnrdevelopment@ipswichkartclub.org.au ikcadmin@ipswichkartclub.org.au	0491 202 982
Maureen Capri	<i>Licensing & Membership Officer</i>	members@ipswichkartclub.org.au	0450 405 278
Graham & Nancy Castledine	<i>Timing Officer</i>	timing@ipswichkartclub.org.au	0409 347 825
Gary Walton (Gaz)	<i>Junior Development Assistant</i>	Gary.walton1@bakerhughes.com	0426 621 809
Jason Smith	<i>Championship Points</i>	schmitty@bigpond.net.au	0403 607 017
Jeremy Knight	<i>Volunteer Co-ordinator</i>	volunteers@ipswichkartclub.org.au	0403 359 853
Adam Wood	<i>Website & IT</i>	media@ipswichkartclub.org.au	0411 953 911
Angus Mathers	<i>Track Safety Officer</i>	angus@rhq.net.au	0422 336 012
Keyan Appleby	<i>Maintenance Assistant</i>	Keyanappleby@hotmail.com	0431 119 074

SUPPORT OUR SUPPORTERS!

IKC is very committed to supporting our supporters within our club. When you're looking for a particular product or service, take the time to check out the options available below.



GLOBAL HUB



<https://dpekartsuperstore.com/>



